



Department of Public Health and Human Services

Child Care Licensing-QAD ♦ PO Box 202953 ♦ Helena, MT 59620-2953 ♦ phone: 444-2012 ♦ fax: 444-1742

SURVEY TOOL

Facility

Name: *Opportunities, Inc.- Early Head Start*

Provider ID: *PV100282*

Address: *1200 3rd Ave. S., Great Falls, MT 59405*

Type: *Child Care Center*

Service Area: *Havre*

Assigned Worker: *Pamela West*

Director: *Beverly Matsko*

Phone: *(406) 453-5415*

Email: .

Contact: .

Phone: .

Email: .

Inspection

Type: *Renewal Inspection*

Date: *01/29/2020*

Time In: *12:00 PM* Time Out: *1:00 PM*

Inspector: *Pam West*

Phone: *406-262-9790*

Children/Caregiver Observations

Time: *12:00 PM*

children: *15*

under 2: *8*

caregivers: *9*

Time:

children:

under 2:

caregivers:

Time:

children:

under 2:

caregivers:

Staff Ratios

1. License

Yes

Building/Fire Requirements

2. Inside Facility

Yes

3. Equipment

Yes

4. Exiting

Yes

5. Space

Yes

Outdoor Tour

6. Play Area

Yes

7. Swimming

N/A

Program Issues

8. Supervision	Yes
9. Provider Responsibilities	Yes
10. Activities	Yes
11. Night Care	N/A

Health Issues

12. Illness Exclusion	Yes
13. Health Prevention	Yes

Medication

14. Administration	Yes
15. Storage	Yes

Infants/Toddlers

16. Diapering	Yes
17. Feeding	Yes
18. Bathing	N/A
19. Sleeping	Yes
20. Activities	Yes
21. Outdoor Activities	Yes
22. Special Requirements	N/A

Transportation

23. Basic Requirements	Yes
24. Child Passenger Safety	Yes

Written Records

25. Parent Information	No
37.95. 115. DAY CARE PARENT INFORMATION	

25. Parent Information *(continued)***No**

2. Day care facility shall post a copy of the facility registration or license and the phone number of state and local Quality Assurance Division offices in a conspicuous place. Parents should be encouraged to contact the division if they have questions regarding the license or the day care regulations.

Deficiency***The intent of this rule was not met:***

Based on observation during an inspection conducted on 1/29/20, CCL found that phone number of the state quality assurance division was not posted.

This plan of correction was accepted on March 3, 2020.

26. Facility Records

No

37.95.

141. RECORDS

1. The facility shall keep a daily attendance record of the children for whom care is provided.

Deficiency***The intent of this rule was not met:***

Based on review of facility records during an inspection conducted on 1/29/20 at 12:00pm, CCL found that the provider did not have a daily attendance records that accurately reflected children in care. Of the four separate records reviewed, only one was accurate.

This plan of correction was accepted on March 3, 2020.

37.95.

141. RECORDS

2. The facility shall have a master list of the name, address and phone number of all children in their care and their parents.

Deficiency***The intent of this rule was not met:***

Based on interview during an inspection conducted on 1/29/20, CCL found that the provider did not have a master list available for review.

This plan of correction was accepted on March 3, 2020.

37.95.

1005. INFANT'S AND TODDLERS, SLEEPING

11. All early childhood teachers must sign an acknowledgement indicating that they have read and understood the facility's policy outlined in (10).

Deficiency***The intent of this rule was not met:***

Based on interview during an inspection conducted on 1/29/20, CCL found there was no safe sleep policy signed by caregivers available for review.

This plan of correction was accepted on March 3, 2020.

27. Child File Review

Yes

28. Medication File

Yes

29. Caregiver File Review

Yes

30. First Aid Requirements

Yes

Administrative Records

31. License-Certificate	Yes
32. Facility Requirements	Yes
33. Registration/License Process	Yes